

## SHREE. V. M. MEHTA INSTITUTE OF AYURVEDA

## ATTENDANCE REPORT : NON TEACHING STAFF: January - 2025

Sr. No	Name	Designation	Total Days of Month	Holiday	Total Working Days	C.L	O.D	M.L	D.L.	SPL	Total Worked Days	LWP
1	Ravi Bhalani	OS	31	7	24	2					22	
2	Shubham Trivedi	Office Assistant	31	7	24	2					22	
3	Kapil Bhorwani	Office Assistant	31	7	24	6					18	
4	Minaxi Vaghela	Account	31	7	24						24	
5	Chetan Rathod	Library	31	7	24	1					23	
6	Sapana Borsara	Lab. tech. R.S.B.K	31	7	24	1					23	
7	Krishna Lakkad	Lab. Tech. Rog Nidan	31	7	24	1		3			20	
8	Najrin Yusufi	Asst. Lib	31	7	24						24	
9	Vimal Vyas	Clerk	31	7	24	3					21	
10	Nikhil Sumpal	M. Keeper R.S	31	7	24						24	
11	Raviraj Bhamaniya	Att. Agad Tantra	31	7	24	4					20	
12	Haresh Rathod	M. Keeper S.W	31	7	24						24	
13	Rasilaben Rana	M.Keeper D.G	31	7	24						24	
14	Sagar Bavaliya	Lab. Assit. R.S.B.K	31	7	24	3					21	
15	Sunil Hathila	Att. S.S	31	7	24						24	
16	Nanduben Rakasiya	Att. K.C	31	7	24						24	
17	Jasvant Hathila	Lifter R.S.S	31	7	24						24	
18	Rahul Rakhasiya	Lib. Peon	31	7	24	2					22	
19	Suresh Rana	Gardner D.G	31	7	24						24	
20	Ranjanben Begada	Multi. Working D.G	31	7	24	1					23	
21	Devendra Talaviya	Att. R.S	31	7	24						24	
22	Vijay Chavda	Att. P.T.S.R	31	7	24	1		1			22	
23	Baby Singh	Att. K.S	31	7	24						24	
24	Jayaben Sakariya	Multi. Working D.G	31	7	24	2					22	
25	Devangi Indoriya	Lab. Tech. D.G	31	7	24			2			22	
26	Mitali Vasoya	Lab. Tech. Kriya Sharir	31	7	24	1					23	
27	Dolly Anadkat	Lab. Tech. Rachana Sharir	31	7	24	1					23	
28	Yash Dhakecha	Lab. Tech. Rog Nidan	31	7	24	1					23	

## SHREE. V. M. MEHTA INSTITUTE OF AYURVEDA

## ATTENDANCE REPORT : NON TEACHING STAFF : February - 2025

	Name	Designation	Total Days of Month	Holiday	Total Working Days	C.L	O.D	M.L	D.L.	SPL	Total Worked Days	LWP
1	Ravi Bhalani	OS	28	7	21	1	1				20	
2	Shubham Trivedi	Office Assistant	28	7	21	6		1			14	
3	Kapil Bhorwani	Office Assistant	28	7	21			14			7	
4	Minaxi Vaghela	Account	28	7	21						21	
5	Chetan Rathod	Library	28	7	21	1					20	
6	Sapana Borsara	Lab. tech. R.S.B.K	28	7	21			1			20	3
7	Krishna Lakkad	Lab. Tech. Rog Nidan	28	7	21	2		1			18	1
8	Najrin Yusufi	Asst. Lib	28	7	21						21	
9	Vimal Vyas	Clerk	28	7	21						21	
10	Nikhil Sumphal	M. Keeper R.S	28	7	21	1					20	
11	Raviraj Bhamaniya	Att. Agad Tantra	28	7	21						21	
12	Hareesh Rathod	M. Keeper S.W	28	7	21	1					20	
13	Rasilaben Rana	M.Keeper D.G	28	7	21						21	
14	Sagar Bavaliya	Lab. Assit. R.S.B.K	28	7	21	6					15	
15	Sunil Hathila	Att. S.S	28	7	21	2					19	
16	Nanduben Rakasiya	Att. K.C	28	7	21						21	
17	Jasvant Hathila	Lifter R.S.S	28	7	21						21	
18	Rahul Rakhasiya	Lib. Peon	28	7	21						21	
19	Suresh Rana	Gardner D.G	28	7	21						21	
20	Ranjanben Begada	Multi. Working D.G	28	7	21						21	
21	Devendra Talaviya	Att. R.S	28	7	21						21	
22	Vijay Chavda	Att. P.T.S.R	28	7	21						21	
23	Baby Singh	Att. K.S	28	7	21						21	
24	Jayaben Sakariya	Multi. Working D.G	28	7	21						21	
25	Devangi Indoriya	Lab. Tech. D.G	28	7	21						21	
26	Mitali Vasoya	Lab. Tech. Kriya Sharir	28	7	21						21	
27	Dolly Anadkat	Lab. Tech. Rachana Sharir	28	7	21						21	
28	Yash Dhakecha	Lab. Tech. Rog Nidan	28	7	21						21	

## SHREE. V. M. MEHTA INSTITUTE OF AYURVEDA

## ATTENDANCE REPORT : NON TEACHING STAFF : March - 2025

	Name	Designation	Total Days of Month	Holiday	Total Working Days	C.L	O.D	M.L	D.L.	SPL	Total Worked Days	LWP
1	Ravi Bhalani	OS	31	9	22		1.5				22	
2	Vimal Vyas	Clerk	31	9	22						22	
3	Minaxi Vaghela	Account	31	9	22	2					20	
4	Sapana Borsara	Lab. tech. R.S.B.K	31	9	22	1		1			20	
5	Sagar Bavaliya	Lab. Assit. R.S.B.K	31	9	22						22	
6	Krishna Lakkad	Lab. Tech. Rog Nidan	31	9	22	3					19	1
7	Yash Dhakecha	Lab. Tech. Rog Nidan	31	9	22	4					18	
8	Devangi Indoriya	Lab. Tech. D.G	31	9	22	1					21	
9	Mitali Vasoya	Lab. Tech. Kriya Sharir	31	9	22	4					18	
10	Dolly Anadkat	Lab. Tech. Rachana Sharir	31	9	22	4					18	
11	Najrin Yusufi	Asst. Lib	31	9	22						22	
12	Rahul Rakhasiya	Lib. Peon	31	9	22						22	
13	Nikhil Sumphal	M. Keeper R.S	31	9	22						22	
14	Raviraj Bhamaniya	Att. Agad Tantra	31	9	22	1					21	
15	Hareesh Rathod	M. Keeper S.W	31	9	22						22	
16	Rasilaben Rana	M.Keeper D.G	31	9	22						22	
17	Sunil Hathila	Att. S.S	31	9	22						22	
18	Nanduben Rakasiya	Att. K.C	31	9	22						22	
19	Jasvant Hathila	Lifter R.S.S	31	9	22						22	
20	Suresh Rana	Gardner D.G	31	9	22						22	
21	Ranjanben Begada	Multi. Working D.G	31	9	22						22	
22	Devendra Talaviya	Att. R.S	31	9	22						22	
23	Vijay Chavda	Att. P.T.S.R	31	9	22						22	
24	Baby Singh	Att. K.S	31	9	22	2					20	
25	Jayaben Sakariya	Multi. Working D.G	31	9	22						22	
26	Chauhan Bhakti	Offce Assistant	31	9	22	0.5					21.5	
27	Hetal Bambhaniya	Library	31	9	22	1					21	

## SHREE. V. M. MEHTA INSTITUTE OF AYURVEDA

## ATTENDANCE REPORT : NON TEACHING STAFF : April - 2025

	Name	Designation	Total Days of Month	Holiday	Total Working Days	C.L	O.D	M.L	D.L.	SPL	Total Worked Days	LWP
1	Ravi Bhalani	OS	30	8	22		2				22	
2	Chauhan Bhakti	Office Assistant	30	8	22			3			19	
3	Minaxi Vaghela	Account	30	8	22						22	
4	Vimal Vyas	Clerk	30	8	22						22	
5	Hetal Bambhaniya	Library	30	8	22			2			20	
6	Najrin Yusufi	Asst. Lib	30	8	22						22	
7	Rahul Rakhasiya	Lib. Peon	30	8	22						22	
8	Dolly Anadkat	Lab. Tech. Rachana Sharir	30	8	22						22	
9	Nikhil Sumphal	M. Keeper R.S	30	8	22						22	
10	Jasvant Hathila	Lifter R.S.S	30	8	22	1					21	
11	Devendra Talaviya	Att. R.S	30	8	22						22	
12	Mitali Vasoya	Lab. Tech. Kriya Sharir	30	8	22						22	
13	Baby Singh	Att. K.S	30	8	22						22	
14	Sunil Hathila	Att. S.S	30	8	22						22	
15	Sapana Borsara	Lab. tech. R.S.B.K	30	8	22	1.5					20.5	
16	Sagar Bavaliya	Lab. Assit. R.S.B.K	30	8	22						22	
17	Krishna Lakkad	Lab. Tech. Rog Nidan	30	8	22			1			21	1
18	Yash Dhakecha	Lab. Tech. Rog Nidan	30	8	22						22	
19	Devangi Indoriya	Lab. Tech. D.G	30	8	22	0.5					21.5	
20	Rasilaben Rana	M.Keeper D.G	30	8	22						22	
21	Suresh Rana	Gardner D.G	30	8	22						22	
22	Ranjanben Begada	Multi. Working D.G	30	8	22						22	
23	Jayaben Sakariya	Multi. Working D.G	30	8	22						22	
24	Raviraj Bhamaniya	Att. Agad Tantra	30	8	22						22	
25	Hareesh Rathod	M. Keeper S.W	30	8	22						22	
26	Nanduben Rakasiya	Att. K.C	30	8	22						22	
27	Vijay Chavda	Att. P.T.S.R	30	8	22						22	3

## SHREE. V. M. MEHTA INSTITUTE OF AYURVEDA

## ATTENDANCE REPORT : NON TEACHING STAFF : May - 2025

	Name	Designation	Total Days of Month	Holiday	Total Working Days	C.L	O.D	M.L	D.L.	SPL	Total Worked Days	LWP
1	Ravi Bhalani	OS	31	6	25	2					23	
2	Minaxi Vaghela	Account	31	6	25						25	
3	Vimal Vyas	Clerk	31	6	25						25	
4	Hetal Bambhaniya	Library	31	6	25	2					23	
5	Najrin Yusufi	Asst. Lib	31	6	25						25	
6	Rahul Rakhasiya	Lib. Peon	31	6	25						25	
7	Dolly Anadkat	Lab. Tech. Rachana Sharir	31	6	25						25	
8	Nikhil Sumphal	M. Keeper R.S	31	6	25						25	
9	Jasvant Hathila	Lifter R.S.S	31	6	25	1					24	
10	Devendra Talaviya	Att. R.S	31	6	25						25	4
11	Mitali Vasoya	Lab. Tech. Kriya Sharir	31	6	25						25	
12	Baby Singh	Att. K.S	31	6	25						25	
13	Sunil Hathila	Att. S.S	31	6	25						25	
14	Sapana Borsara	Lab. tech. R.S.B.K	31	6	25	3		1			21	4
15	Sagar Bavaliya	Lab. Assit. R.S.B.K	31	6	25						25	
16	Krishna Lakkad	Lab. Tech. Rog Nidan	31	6	25						25	5
17	Yash Dhakecha	Lab. Tech. Rog Nidan	31	6	25						25	
18	Devangi Indoriya	Lab. Tech. D.G	31	6	25	1		1			23	
19	Rasilaben Rana	M.Keeper D.G	31	6	25						25	
20	Suresh Rana	Gardner D.G	31	6	25						25	
21	Ranjanben Begada	Multi. Working D.G	31	6	25						25	
22	Jayaben Sakariya	Multi. Working D.G	31	6	25						25	
23	Raviraj Bhamaniya	Att. Agad Tantra	31	6	25						25	
24	Hareesh Rathod	M. Keeper S.W	31	6	25						25	
25	Vijay Chavda	Att. P.T.S.R	31	6	25						25	
26	Nanduben Rakasiya	Att. K.C	31	6	25						25	
27	Harshad Kubavat	Office Assistant	31	6	25						25	
28	Hemadri Vaghela	Office Assistant	31	6	25						25	

## SHREE. V. M. MEHTA INSTITUTE OF AYURVEDA

## ATTENDANCE REPORT : NON TEACHING STAFF : June - 2025

Sr. No	Name	Designation	Total Days	Holiday	Total Working Days	C.L	O.D	M.L	D.L.	SPL	Total Worked Days	LWP
1	Ravi Bhalani	OS	30	7	23					4	19	
2	Harshad Kubavat	Office Assistant	30	7	23	1		1			21	15
3	Hemadri Vaghela	Office Assistant	30	7	23	1					22	
4	Minaxi Vaghela	Account	30	7	23					2	21	
5	Vimal Vyas	Clerk	30	7	23						23	
6	Hetal Bambhaniya	Library	30	7	23	2		1			20	
7	Najrin Yusufi	Asst. Lib	30	7	23						23	
8	Rahul Rakhasiya	Lib. Peon	30	7	23						23	
9	Dolly Anadkat	Lab. Tech. Rachana Sharir	30	7	23						23	
10	Nikhil Sumphal	M. Keeper R.S	30	7	23						23	
11	Jasvant Hathila	Lifter R.S.S	30	7	23						23	
12	Devendra Talaviya	Att. R.S	30	7	23						23	
13	Mitali Vasoya	Lab. Tech. Kriya Sharir	30	7	23						23	
14	Baby Singh	Att. K.S	30	7	23						23	
15	Sunil Hathila	Att. S.S	30	7	23						23	
16	Sapana Borsara	Lab. tech. R.S.B.K	30	7	23						23	16
17	Sagar Bavaliya	Lab. Assit. R.S.B.K	30	7	23						23	
18	Krishna Lakkad	Lab. Tech. Rog Nidan	30	7	23						23	7
19	Yash Dhakecha	Lab. Tech. Rog Nidan	30	7	23						23	
20	Devangi Indoriya	Lab. Tech. D.G	30	7	23	2		2			19	
21	Rasilaben Rana	M.Keeper D.G	30	7	23						23	
22	Suresh Rana	Gardner D.G	30	7	23						23	
23	Ranjanben Begada	Multi. Working D.G	30	7	23						23	
24	Jayaben Sakariya	Multi. Working D.G	30	7	23						23	
25	Raviraj Bhamaniya	Att. Agad Tantra	30	7	23						23	
26	Haresh Rathod	M. Keeper S.W	30	7	23						23	
27	Vijay Chavda	Att. P.T.S.R	4	1	3						3	
28	Nanduben Rakasiya	Att. K.C	30	7	23						23	
29	Manoj Bishwokarma	AH PTRS	30	7	23						23	

## SHREE. V. M. MEHTA INSTITUTE OF AYURVEDA

## ATTENDANCE REPORT :NON TEACHING STAFF : July - 2025

Sr. No.	Name	Designation	Total Days of Month	Holiday	Total Working Days	C.I	O.D	M.L	D.L.	SPL	Total Worked Days	LWP
1	Ravi Bhalani	OS	31	6	25	1.5	3.5			1	22.5	
2	Hemadri Vaghela	Office Assistant	31	6	25	1		2			22	
3	Minaxi Vaghela	Account	31	6	25	2					23	
4	Vimal Vyas	Clerk	31	6	25						25	
5	Hetal Bambhaniya	Library	31	6	25						25	
6	Najrin Yusufi	Asst. Lib	31	6	25						25	
7	Rahul Rakhasiya	Lib. Peon	31	6	25						25	
8	Dolly Anadkat	Lab. Tech. Rachana Sharir	31	6	25	2					23	
9	Nikhil Sumphal	M. Keeper R.S	31	6	25						25	
10	Jasvant Hathila	Lifter R.S.S	31	6	25						25	
11	Devendra Talaviya	Att. R.S	31	6	25			1			24	
12	Mitali Vasoya	Lab. Tech. Kriya Sharir	31	6	25	2					23	
13	Baby Singh	Att. K.S	31	6	25						25	
14	Sunil Hathila	Att. S.S	31	6	25						25	
15	Sapana Borsara	Lab. tech. R.S.B.K	31	6	25	2		5			18	5
16	Sagar Bavaliya	Lab. Assit. R.S.B.K	31	6	25						25	
17	Krishna Lakkad	Lab. Tech. Rog Nidan	31	6	25	3		2			20	2
18	Yash Dhakecha	Lab. Tech. Rog Nidan	31	6	25						25	
19	Devangi Indoriya	Lab. Tech. D.G	31	6	25	2					23	
20	Rasilaben Rana	M. Keeper D.G	31	6	25			3			22	
21	Suresh Rana	Gardner D.G	31	6	25						25	
22	Ranjanben Begada	Multi. Working D.G	31	6	25						25	
23	Jayaben Sakariya	Multi. Working D.G	31	6	25						25	
24	Raviraj Bhamaniya	Att. Agad Tantra	31	6	25						25	
25	Haresh Rathod	M. Keeper S.W	31	6	25						25	
26	Nanduben Rakasiya	Att. K.C	31	6	25						25	
27	Manoj Bishwokarma	AH PTRS	31	6	25						25	
28	Drashti Chavda	Office Assistant	31	6	25		2	1			24	
29	Mr. Ponam Singh	Att. P.T.S.R	31	6	25						25	
30	Ms. Rekhaben Hathila	Multi. Working D.G	31	6	25						25	
31	Ms. Manju Devi	Multi. Working D.G	31	6	25						25	
32	Ajaybhai Khihadiya	Att. K. C.	31	6	25						25	

## SHREE. V. M. MEHTA INSTITUTE OF AYURVEDA

## ATTENDANCE REPORT : NON TEACHING STAFF : August - 2025

	Name	Designation	Total Days of Month	Holiday	Total Working Days	C.L	O.D	M.L	D.L.	SPL	Total Worked Days	LWP
1	Ravi Bhalani	OS	31	13	18	1.5					16.5	
2	Hemadri Vaghela	Office Assistant	31	13	18	1					17	
3	Drashti Chavda	Office Assistant	31	13	18	1					17	
4	Minaxi Vaghela	Account	31	13	18						18	
5	Vimal Vyas	Clerk	31	13	18						18	
6	Hetal Bambhaniya	Library	31	13	18	1					17	
7	Najrin Yusufi	Asst. Lib	31	13	18						18	
8	Rahul Rakhasiya	Lib. Peon	31	13	18						18	
9	Nikhil Sumphal	M. Keeper R.S	31	13	18						18	
10	Jasvant Hathila	Lifter R.S.S	31	13	18						18	
11	Devendra Talaviya	Att. R.S	31	13	18	1					17	
12	Baby Singh	Att. K.S	31	13	18						18	
13	Sunil Hathila	Att. S.S	31	13	18						18	
14	Sapana Borsara	Lab. tech. R.S.B.K	31	13	18			1			17	
15	Sagar Bavaliya	Lab. Assit. R.S.B.K	31	13	18						18	
16	Devangi Indoriya	Lab. Tech. D.G	31	13	18	5		1			12	
17	Rasilaben Rana	M.Keeper D.G	31	13	18						18	
18	Suresh Rana	Gardner D.G	31	13	18						18	
19	Raviraj Bhamaniya	Att. Agad Tantra	31	13	18						18	
20	Haresh Rathod	M. Keeper S.W	31	13	18						18	
21	Mr. Ponam Singh	Att. P.T.S.R	31	13	18						18	
22	Ms. Rekhaben Hathila	Multi. Working D.G	31	13	18						18	
23	Ms. Manju Devi	Multi. Working D.G	31	13	18						18	
24	Ajaybhai Kihadiya	Att. K. C.	31	13	18						18	

## SHREE. V. M. MEHTA INSTITUTE OF AYURVEDA

## ATTENDANCE REPORT : NON TEACHING STAFF : September - 2025

	Name	Designation	Total Days of Month	Holiday	Total Working Days	C.L	O.D	M.L	D.L.	SPL	Total Worked Days	LWP
1	Ravi Bhalani	OS	30	6	24		0.5		2.5	1	21.5	
2	Hemadri Vaghela	Office Assistant	30	6	24	1					23	
3	Drashti Chavda	Office Assistant	30	6	24	2					22	
4	Minaxi Vaghela	Account	30	6	24						24	
5	Vimal Vyas	Clerk	30	6	24						24	
6	Hetal Bambhaniya	Library	30	6	24	1		1			22	
7	Najrin Yusufi	Asst. Lib	30	6	24						24	
8	Rahul Rakhasiya	Lib. Peon	30	6	24						24	
9	Nikhil Sumphal	M. Keeper R.S	30	6	24						24	
10	Jasvant Hathila	Lifter R.S.S	30	6	24						24	
11	Devendra Talaviya	Att. R.S	30	6	24	1					23	
12	Baby Singh	Att. K.S	30	6	24						24	
13	Sunil Hathila	Att. S.S	30	6	24						24	
14	Sagar Bavaliya	Lab. Assit. R.S.B.K	30	6	24						24	
15	Devangi Indoriya	Lab. Tech. D.G	30	6	24			2			22	
16	Rasilaben Rana	M.Keeper D.G	30	6	24						24	
17	Suresh Rana	Gardner D.G	30	6	24						24	
18	Raviraj Bhamaniya	Att. Agad Tantra	30	6	24						24	
19	Haresh Rathod	M. Keeper S.W	30	6	24						24	
20	Mr. Ponam Singh	Att. P.T.S.R	30	6	24						24	
21	Ms. Rekhaben Hathila	Multi. Working D.G	30	6	24						24	
22	Ms. Manju Devi	Multi. Working D.G	30	6	24						24	
23	Ajaybhai Khihadiya	Att. K. C.	30	6	24						24	

**SHREE. V. M. MEHTA INSTITUTE OF AYURVEDA**

**ATTENDANCE REPORT : NON TEACHING STAFF : October - 2025**

	Name	Designation	Total Days of Month	Holiday	Total Working Days	C.L	O.D	M.L	D.L.	SPL	Total Worked Days	LWP
1	Ravi Bhalani	OS	31	18	13	1	1				12	
2	Hemadri Vaghela	Office Assistant	31	18	13						13	
3	Drashti Chavda	Office Assistant	31	18	13	1					12	
4	Minaxi Vaghela	Account	31	18	13						13	
5	Vimal Vyas	Clerk	31	18	13						13	
6	Hetal Bambhaniya	Library	31	18	13	2					11	
7	Najrin Yusufi	Asst. Lib	31	18	13						13	
8	Rahul Rakhasiya	Lib. Peon	31	18	13						13	
9	Nikhil Sumphal	M. Keeper R.S	31	18	13						13	
10	Jasvant Hathila	Lifter R.S.S	31	18	13						13	
11	Devendra Talaviya	Att. R.S	31	18	13						13	
12	Baby Singh	Att. K.S	31	18	13						13	
13	Sunil Hathila	Att. S.S	31	18	13						13	
14	Sagar Bavaliya	Lab. Assit. R.S.B.K	31	18	13						13	
15	Devangi Indoriya	Lab. Tech. D.G	31	18	13			3			10	1
16	Rasilaben Rana	M.Keeper D.G	31	18	13						13	
17	Suresh Rana	Gardner D.G	31	18	13						13	
18	Raviraj Bhamaniya	Att. Agad Tantra	31	18	13						13	
19	Haresh Rathod	M. Keeper S.W	31	18	13						13	
20	Mr. Ponam Singh	Att. P.T.S.R	31	18	13						13	
21	Ms. Rekhaben Hathila	Multi. Working D.G	31	18	13						13	
22	Ms. Manju Devi	Multi. Working D.G	31	18	13						13	
23	Ajaybhai Khihadiya	Att. K. C.	31	18	13						13	



